

Fundraising Approval Form

Fall \_\_\_\_\_ Spring \_\_\_\_\_ Beginning Sale: \_\_\_\_\_ Ending Sale: \_\_\_\_\_

Name of club or organization: \_\_\_\_\_ Number of members: \_\_\_\_\_

Purchasing from: \_\_\_\_\_  
Company \_\_\_\_\_

Sales Representative \_\_\_\_\_

Telephone \_\_\_\_\_

Item(s) to be sold

Type of Item	A Cost Per Item	B Sale Price Per Item	C Anticipated Profit (B - A = Profit)

Total anticipated profit \$ \_\_\_\_\_

Please indicate for what the profit will be used: \_\_\_\_\_

Signature of Sponsor/Coach \_\_\_\_\_ Date \_\_\_\_\_

Signature of Athletic Director \_\_\_\_\_ Date \_\_\_\_\_

Approved  Denied \_\_\_\_\_

Signature of Principal \_\_\_\_\_ Date \_\_\_\_\_

.....  
For Office Use Only at Conclusion of Fund-Raiser

Total Items Sold: \_\_\_\_\_ Total Receipts From Sale: \$ \_\_\_\_\_

Total Items Unsold: \_\_\_\_\_ Total Invoices Paid or Due: \$ \_\_\_\_\_

**NET PROFIT: \$ \_\_\_\_\_ (Include School Funds Event Report)**

\*\*Copy of report given to Principal, Sponsor/Coach, Bookkeeping Specialist\*\*