



Piedmont High School
 Jonathan Bowers, Principal
 3006 Sikes Mill Road
 Monroe, NC 28110
 Phone 704.753.2810
 Fax 704.753.2817
<http://pmhs.ucps.k12.nc.us>

REQUEST FOR SCHEDULE CHANGE

Student Name: _____
 Grade: _____
 Parent email and daytime phone number: _____
 Student email and daytime phone number: _____

We will be **ABLE** to make these kinds of schedule changes:

- **Inappropriate placement**
 (Example: In English 3, didn't pass English 2.)
- **Missing a class required for graduation**
 (Example: English, math, social studies, science)
- **Missing a pathway class (seniors only)**
 (Example: Ag 2, e-Commerce, etc.)
- **Empty period**
 (Example: No class for 3rd period.)
 *Seniors: Please **do not** complete a Schedule Change Form for Peer Tutors and TA's. These will be scheduled at a later date.

We will be **UNABLE** to make these kinds of schedule changes:

- Teacher changes
- Elective changes
- Period changes
- Lunch changes

DROP	ADD

Reason for request as listed above:

We will make every attempt to accommodate your requests. As we look at each schedule, please be aware that there may be times when we are unable to make the requested change due to conflicts in schedules or overcrowding in classes. We appreciate your understanding as we work through this process.

Please complete this form and return the form to Piedmont in one of the following ways:

- Email 9th and 11th grade change forms to kathy.cooper@ucps.k12.nc.us
- Email 10th and 12th grade change forms to stacey.butera@ucps.k12.nc.us
- Fax the form to 704-753-2815.

Thank you!

Growing Possibilities...