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TO: All Principals and Site Administrators

FROM: David D. Pope, AIA, LEA Designee 

DATE: September 10, 2012

SUBJECT: NOTIFICATION OF THE AVAILABILITY OF THE UNION COUNTY PUBLIC SCHOOLS ASBESTOS MANAGEMENT PLAN

This memorandum is to advise you that, in accordance with mandated requirements of the Asbestos Hazard Emergency Response Act (AHERA), an asbestos management plan has been prepared for each school in Union County Public Schools. The plans are available for review by the public. A copy of the plan is located at each school, as well as at the Facilities Department, 201 Venus Street, Monroe, NC 28112.

Federal requirements dictate that "the local education agency shall notify, in writing, parent, teacher and employee organizations of the availability of management plans." This must be done at least once annually. Please provide your PTO/PTA president a copy of this memorandum and notify them of the campus location where your plan is available for review. Additionally, you must post a copy of this memorandum so your teachers and other employees are made aware of the availability of your plan for their review. We suggest you also mention the contents of this document in at least one of your staff meetings.

Please call me at (704) 296-3160 x6752 if additional information is needed.

Thank you in advance for your cooperation in this matter.

cc: Dr. Mary Ellis
Dr. Mike Webb
Mr. Don Hughes
Mr. Danny McManus
Mr. Steve Kisiah
Maintenance Coordinators

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