



REQUEST FOR FIELD TRIP APPROVAL

**PIEDMONT HIGH SCHOOL**  
UNION COUNTY PUBLIC SCHOOLS  
Monroe, N.C. 28110

**This form must be completed 30 days prior to the field trip to allow time for approval.**

Teacher(s): \_\_\_\_\_ Date of Request: \_\_\_\_\_  
\_\_\_\_\_

Location of Trip: \_\_\_\_\_ Round Trip Mileage: \_\_\_\_\_

Date(s) of Trip: \_\_\_\_\_ Departure Date/Time: \_\_\_\_\_ Return Date/Time: \_\_\_\_\_

Number of Students to Attend Trip: \_\_\_\_\_ Approximate Cost to Student: \$ \_\_\_\_\_

Number of Staff Members: \_\_\_\_\_ Other Adult Chaperones: \_\_\_\_\_

Type of Transportation:

School Bus  Activity Bus  Commercial Carrier\*  Other \_\_\_\_\_  
\*Company Name \_\_\_\_\_

Driver: \_\_\_\_\_

List below the field trip's relationship to the Common Core/Essential Standards for your content area. In addition, attach an itinerary for the trip to this form.

What will your students learn? How will you know?

Teacher Signature(s) \_\_\_\_\_ Date \_\_\_\_\_  
\_\_\_\_\_

Principal Signature (Approval) \_\_\_\_\_ Date \_\_\_\_\_